

**Job Title**        **Team Leader/Project Director**  
**Grade**            **H**  
**Reports to**       **Regional Director, Africa Region**  
**Location**        **Kenya**

**Role Purpose:**

The Team Leader/Project Director is accountable for the successful delivery of the WISH 2 programme on behalf of IPPF Africa Region. They will oversee the day-to-day operations of the WISH 2 programme including programmatic implementation, monitoring of objectives and deliverables, financial management oversight and ensuring that the programme is compliant with all Client and IPPFAR requirements. They will provide the programme with strategic and technical steer.

The Team Leader/Project Director will be the focal point for the Client as well as consortium partners. They will be responsible for ensuring all deliverables agreed with the Client are delivered and will communicate key client requests downstream to consortium partners.

They will maintain IPPFAR reputation with the Client and that any delivery challenges are resolved in a satisfactory and timely fashion. They will act as the external face of the programme representing IPPF with their team at applicable conferences and other meetings.

**Context of Role:**

WISH 2 (Women's Integrated Sexual Health) is one of three components of the overarching WISH Dividend programme that is being procured by the UK Foreign, Commonwealth, and Development Office (FCDO). This programme is central to delivering the UK's priorities on empowering women and girls as set out in the International Development Strategy, the UK's strategic approach to sub-Saharan Africa and the International Women and Girls Strategy.

WISH 2 will be divided into two geographic Lots. IPPFAR is planning on submitting a bid as prime for Lot 2 which covers Burundi, Ethiopia, Madagascar, Somalia, South Sudan, Sudan, and Zambia.

**Deliverables:**

- Provide visionary leadership to the WISH 2 Programme team clearly articulating the programme goals, objectives and required outputs.
- Direct the annual workplanning process in line with programme milestones, available resources and the Clients requests.
- Assess the programme to ensure it continually reaches the milestones agreed with the Client and adhere to global best practice standards taking necessary actions to mitigate risks.
- Negotiate any changes to programmatic deliverables with the Client ensuring continued commercial and technical viability.
- Submit quality assured reports against key deliverables at intervals agreed with the Client providing risk impact analysis and mitigations that may hinder KPI and compliance achievements.
- Assess all financial reports to ensure they meet the overall IPPF and FCDO requirements before approving submission to the Client.
- Direct compliance requirements that integrates contractual, IPPF policies and practices and the FCDOs Supply Partner Code of Conduct into programmatic delivery.

- Advise programme and consortium partners on all aspects of KPI targets agreed with the Client. Influence the Client to provide justifiable leniency where potential issues will negatively impact programmatic performance/delivery.
- Integrate safeguarding policies and reporting procedures into all aspects of programmatic activities in accordance with IPPF and FCDO requirements.
- Motivate programme staff to take ownership and accountability that contributes to the overall effectiveness of the programme.
- Organise appropriate resources that enables the programme to effectively deliver its mandate.
- Own the safety of care for programme staff including ensuring that all programme staff are aware of relevant policies and changes.

#### **Reporting/Management Responsibility:**

- Line management of the Senior Management Team including: Deputy Team Leader Finance & Operations; Deputy Director, Programmes; Deputy Director, Technical; Deputy Director, MERL.

#### **Expertise:**

- Substantial experience leading global health programming with significant experience directly implementing SRHR/FP programmes.
- Extensive experience in programme management in developing countries, particularly in sub-Saharan Africa.
- Experience working in humanitarian / FCAS settings and understanding of the particular challenges relating to programme delivery in these settings.
- Extensive experience working on programmes funded by FCDO with preference for commercial contracts experience.
- Demonstrated understanding of donor relations and reporting, especially with FCDO, is essential.
- Experience managing or providing support to FCDO (or similar institution) payment by results funded initiatives desirable.
- Understanding and experience with Value for Money (VfM) indicators, frameworks and analysis.
- Technical knowledge / understanding of quality of care within integrated FP and SRH service delivery and programming.

#### **Skills:**

- Developed Interpersonal skills with a proven ability to influence and negotiate.
- Fluent English verbal and written communication skills with French and/or Arabic being an advantage.
- Demonstratable leadership skills including the ability to effectively engage a range of stakeholders.
- Prior staff and team management skills – including global/virtual management, conflict resolution and holding difficult conversations.
- Advanced quantitative and qualitative analytical skills.
- Prior project management skills including experience of reporting to donor agencies.
- Demonstratable budget management skills.
- Time management skills with the ability to meet tight deadlines.

#### **Your Ethos:**

- Demonstrate an understanding of and commitment to safeguarding in a local and international context.
- Demonstrates ability and willingness to work in a diverse, multicultural, multilingual and intergenerational environment that is anti-racist and respectful of others.

- An intersectional (pro) feminist passionate about sexual reproductive health care rights + justice, including safe abortion.
- Supportive of people's rights regardless of sexuality or gender identity/expression and supportive of workers' rights and access to health care in sex work.

IPPF is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees, volunteers, contractors and partners to share this commitment. Anyone employed with IPPF agrees to sign and adhere to IPPF's Code of Conduct and Safeguarding (Children and Vulnerable Adults) Policy.